

MICT ADVISORY

Official Manila International Container Terminal Partner Advisory

8/18/2020

ADVISORY NO. 2020-1267

To Our Valued MICT Customers:

We would like to extend our appreciation to our port users for adherence to all of MICT's safety and health initiatives since the start of the Enhanced Community Quarantine. In particular, adopting our ACTS Online Payment System option as it eliminates face-to-face transactions and reduces exposure of our customers and employees to COVID-19.

Now, as part of the collective efforts with government in stopping the spread of COVID-19, we are sharing with you the signed **BOC-PPA-DTI-ARTA Joint Memorandum Circular no. 01 s. 2020** pertaining to the "MANDATORY ONLINE FILING, PROCESSING, AND PAYMENT OF PORT CHARGES, CARGO HANDLING CHARGES, OTHER CARGO HANDLING-RELATED CHARGES, PERMITS AND ANCILLARY FEES, AND CUSTOMS TAXES AND DUTIES". (Click on [link](#) for the copy.)

In line with the provisions of the JMC which mandates our compliance within 60 days from its effectivity, we would like to advise all our customers that **beginning October 1, 2020, we will be ceasing our Billing Center Operations at MICT** and will be transitioning 100% of our port payment transactions to the ACTS Online Payment System.

We highly recommend that if you have not yet registered to our online payment system, please do so immediately and not wait for the last minute so you can avoid disruptions in your processing.

To register to the ACTS Online Payment, simply follow the steps below:

1. Go to <https://acts.ictsi.com/Account/Register/>
2. Fill out all fields on the page.
3. Upload the filled out ICTSI Client Registration Form and your BIR Form 2303 to their allotted fields.
4. Wait for an email confirmation of your registration.

Please note that we **only require your BIR Form 2303 as supporting document to your registration.*

We look forward to your continuous cooperation as we all transition to this new phase. For any assistance you may need on the ACTS Online Payment, please do not hesitate to reach out to our Customer Care team through customercare@ictsi.com. We will be very glad to assist you.

Many thanks,

MICT Management

NOTE: All links in this advisory shall be active for 7 days upon receipt of the email. Please download all relevant attachments immediately.