

MEMO: Changes in COVID19 Prevention and Control Measures for Suppliers

Date: June 17, 2020

To: ICTSI Accredited Suppliers

Dear Valued Partners,

Please be informed of the following changes on the “Vendors COVID-19 Prevention and Control Guidelines” contained in the memo released last May 30, 2020:

1. All suppliers / contractors under Category C or those that: (1) only deliver goods ordered by the Company, and (2) do not have any installation work or any work related to the delivery of goods, will now be considered as regular visitors. Hence, such suppliers are not anymore required to submit notarized health certifications and will just comply with the following Visitor Entry Protocols.
 - a) The “No Mask, No Entry” policy is strictly implemented. One must wear a face mask to be allowed to enter the terminal premises.
 - b) All visitors are required to accomplish the PPA Entry Form prior to entry. The form can be secured from the Reception Area / Security Personnel at the entrances.
 - c) Those entering the Terminal (Engineering Building) should also bring their own Personal Protective Equipment or PPE (e.g. high-visibility vest).
 - d) All visitors are expected to comply with all other COVID-19 protective measures such as temperature checks, hand hygiene, physical distancing, etc.
2. COVID-19 test will only be required for Category A vendors.

Please note that except for the above-mentioned changes, all other guidelines and requirements specified in the May 30, 2020 memo remain the same and in full force and effect.

Thank you and we look forward to your usual support and cooperation. Please feel free to get in touch with globalprocurement@ictsi.com for any clarifications.

Sincerely,

ICTSI Management