



August 17, 2020

To: All Contractors, Suppliers, Service Providers, Customers & Port Users  
Subject: Mandatory Wearing of Face Masks and Face Shields

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Pursuant to DTI & DOLE's Joint Memorandum Circular (JMC) no. 20-04-A dated August 15, 2020 and the Philippine Ports Authority (PPA)'s Core Committee Advisory no. 6 s. 2020 dated August 3, 2020, **please be advised that effective Saturday, August 15, 2020**, ICTSI will not allow anyone without a face mask and face shield to enter its premises.

Kindly note that this is in addition to all government & ICTSI-required Personal Protective Equipment (PPEs) to help reduce transmission of COVID-19.

As stated in the JMC, the following are to be complied with:

- Face masks shall be worn at all times.
- Face shields shall cover the entire face (completely cover the sides and length of the face) and if possible, should extend to the ears and below the chin.
- Visor-type face shields shall not be allowed.
- Face shields and masks should always be worn together when interacting with other people.

Your entry to ICTSI may be denied due to non-compliance with the foregoing.

Should you have further clarification on any of the above, please do not hesitate to reach out to Global Procurement through [global\\_procurement@ictsi.com](mailto:global_procurement@ictsi.com).

Thank you for your cooperation in ensuring the safety and well-being of all.

**ICTSI Management**